

Calgary Pain Education Foundation

A non-profit society dedicated to promoting
the transfer of knowledge on pain related disorders and treatments

Education Funding Request Form

Purpose: To support the continuing education of Alberta based Health Care Professionals. Preference is given to HCP's in regulated or registered professions.

Type of Request:

1. Individual: for personal travel, conference, course or tuition fees.
2. Event: for support hosting a workshop, conference or other knowledge translation approach for Health Care Professionals.

Guidelines:

1. Funding is not guaranteed.
2. The local conference maximum will be equal to conference registration fee.
3. Applications are accepted throughout the year, with quarterly deadlines of March 31, June 30, September 30 and December 31.
4. Event Funds are considered seed monies, such that if the event provider makes a profit then CPEF provided funds will be returned to CPEF, up to a maximum of 100% of the funds provided.
5. Only one individual request will be granted in a two year period.
6. Individuals presenting at meetings will be given priority.
7. Events supporting interprofessional learning will be given priority.
8. Preference is given to events with broad access.

Please submit requests to:

Calgary Pain Education Foundation
c/o Chronic Pain Centre
Richmond Road Diagnostic & Treatment Centre
1820 Richmond Road SW
Calgary, AB
T2T 5C7

INDIVIDUAL REQUEST

1. Personal learning objectives:

2. Course program or syllabus:

3. Reason for attending

- Education
- Poster presentation
- Paper presentation
- Presenting workshop
- Presenting lecture/plenary
- Other _____

4. Costs in Canadian dollars:

Registration: \$ _____
Travel (economy): \$ _____
Accommodation: \$ _____

5. Other grants or bursaries applied for or received for attending this meeting (e.g., Pain Society, Professional Association, Professional Practice & Development Education Funding, Honorarium):

Of Note:

Requested funds may be confirmed prior to attendance; however money will be provided following provision of receipts and proof of attendance.

Current maximum provided is \$1 000.00

EVENT REQUEST

- 1) Learning objectives of event:

- 2) Preliminary program outline including speakers:

- 3) Format of event:

- 4) Copy of event budget with specific costs identified in Canadian dollars:

- 5) Description of Group or Company hosting workshop including whether profit or non-profit based:

Of Note:

Current maximum provided is \$3 000.00.

Event hosts are asked to acknowledge seed money provided by CPEF in program descriptions and brochures.